

| | |
|----------------------|--|
| Project | <ol style="list-style-type: none"> 1. Read chapter three, pages 785 – 828, “Using Functions and Data Tables” 2. Submit answers to questions on pages 829 – 830. 3. Perform and submit project 3A – Geography Lecture. 4. Perform and submit project 3B – Lab Supervisors. 5. Perform and submit project 3C – Loan Payment. |
| Deliverables: | <ol style="list-style-type: none"> 1. Answers to questions on pages 829 – 830. 2. Project 3A – Geography Lecture. 3. Project 3B – Lab Supervisors. 4. Project 3C – Loan Payment |
| Notes | <ol style="list-style-type: none"> 1. File data files for projects 3A, 3B, and 3C are in Shortcut to Student Resource CD 01_student_data_files excel_chapter_03 |
| Instructions: | <ol style="list-style-type: none"> 1. Create a cover page containing your author identification. 2. Create a separate, single page containing the answers to the exercises on pages 829 and 830 of your text. 3. Complete project 3A and store the document file in folder p10. 4. Complete project 3B and store the document file in folder p10. 5. Complete project 3C and store the document file in folder p10. 6. Compile your assignment <ol style="list-style-type: none"> 6.1. Put the cover sheet on top 6.2. Put the answers to exercises next 6.3. Put project 3A next. 6.4. Put project 3B next. 6.5. Put project 3C last. 6.6. Staple all the pages of your assignment together. 7. Submit your assignment at the beginning of the class session in which it is due. 8. Save your cover page and assignment on your USB Flash Drive. Put your cover page and assignment in folder p10. |